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| **Business Interaction Voucher Application Form** **Please read the** [**guidelines**](https://sites.durham.ac.uk/mib-nibb/wp-content/uploads/sites/29/2019/07/Business-Interaction-Voucher-guidelines-E3B_Metals-in-Biology-BBSRC-NIBB.pdf) **and complete all sections**  **(boxes are expandable)** | |
| **Project Title** |  |
| **Funding requested from Network at 100% fEC incl. VAT (£)** |  |
| **Match funding from Industry Partner(s)**  *Match funding from industry (cash or in-kind) must be at least 80% fEC* | |
| **Cash (£)** |  |
| **In-kind (£)** |  |
| **1. Applicant Details** | |
| **Academic Partner(s) Details** *(Academics must be* [*eligible for BBSRC funding*](http://www.bbsrc.ac.uk/web/FILES/Guidelines/grants-guide.pdf)*. The Network Manager will contact your Research Office to confirm eligibility. Co-applicants are optional, Industry partners are essential. Further co-applicants/industry partners may be added by copying and pasting the blank boxes. All applicants must* [*join the Network*](https://sites.durham.ac.uk/mib-nibb/join-us/)*.)* | |
| **Principal Investigator’s name** |  |
| Institution |  |
| Phone Number |  |
| Email |  |
| **Finance/Research Office contact name** |  |
| Phone Number |  |
| Email |  |
| **Co-Investigator’s name (if applicable)** |  |
| Institution |  |
| Phone Number |  |
| Email |  |
| **Industry Partner’s name** |  |
| Company name |  |
| Address |  |
| Phone Number |  |
| Email |  |

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| **2. Project Details (max 750 words total)** | | |
| **Proposed Start Date** |  | |
| **Proposed End Date** *(6 months duration maximum)* |  | |
| **Public Summary (max 150 words)**  Describe the proposed activity in simple terms that can be readily understood by a lay audience. Information may be used by the Network or the BBSRC for public dissemination, if the award is funded. Include a sentence describing how this fits the remit of industrial biotechnology and bioenergy as defined by the BBSRC “The use of biological resources for producing and processing materials, chemicals and energy” and ensure the connection with [remit of the Network](https://sites.durham.ac.uk/mib-nibb/aims-remit/) is obvious. | | |
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| **Project Description (max 500 words)**  *Provide a brief description of the background to the project, aims of the project, work to be undertaken, key deliverables, benefit to the industrial partner and commercial potential, and include the current technology readiness level (TRL) and anticipated TRL, if the project is funded. Ensure that the connection with the* [*remit of the Network*](https://sites.durham.ac.uk/mib-nibb/aims-remit/) *including* [*industrial biotechnology and bioenergy as defined by the BBSRC*](https://bbsrc.ukri.org/funding/grants/priorities/ibb-industrial-biotechnology/) *is obvious.* | | |
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| **Plans for long-term relationship (max 100 words)**  *Please describe how this project, if successful, could lead to long-term relationship between the university and industry partner(s)? How do you plan to finance a long-term relationship with the industry partner(s) eg apply for funding from BBSRC, industrial funding.* | | |
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| **3. Financial Details** | | |
| **Project costs for academic partner**  *Please provide a summary of the break-down of project costs below.* | | |
| **Use** | | **Amount** |
| Consumables | |  |
| Travel | |  |
| Other costs1 (specify) | |  |
| Staff2 | |  |
| 1*Equipment purchase is not an eligible cost (refer to item 4 of the operational guidelines).*  2*Any University staff time should be costed at the appropriate fEC rate for your university. Business Interaction Vouchers are awarded at 100% fEC inclusive VAT. Explain how the staff will be provided (eg PI time, PDRA, technician)* | | |
| **Total project costs for academic partner at 100% fEC (inclusive VAT) (£)** | |  |
| **Justification of costs (max 250 words)**  *Please provide a brief justification of costs.* | | |
|  | | |
| **Project costs for industry partner(s)**  *Please provide a summary of cash or in-kind contributions (estimate financial value).* | | |
| **Use** | | **Amount** |
| Cash | |  |
| Access to staff time | |  |
| Materials provided at cost | |  |
| Access to equipment | |  |
| Other (please specify eg meeting costs) | |  |
| **Total project costs for industry partner (£)** | |  |
|  | | |
| **Amount requested from Network at 100% fEC incl. VAT3 (£)** | |  |
| **Value of Industry Partner(s) cash contibution4 (£)** | |  |
| **Value of Industry Partner(s) in-kind contirbution4 (£)** | |  |
| **3***The academic and industrial partner(s) will need to have a signed agreement in place before the start of the project (refer to item 8 of the operational guidelines).*  **4***Contribution from industry (cash or in-kind) must be at least 80% fEC* | | |
| **4. Curriculum Vitae of Principal Investigator** | | |
| *Please provide a 2-page cv of the PI as required on BBSRC responsive mode grant applications)* | | |
| **5. Ethical and Social Issues** | | |
| **Any ethical or social issues? Yes/No**  *If yes, complete* [*Annex B*](https://sites.durham.ac.uk/mib-nibb/wp-content/uploads/sites/29/2019/06/Ethical-and-social-considerations-Annex-B_-E3B_Metals-in-Biology-BBSRC-NIBB.docx) | | |

**Send the completed application form, short cv and Annex B (if relevant) as a pdf file to the Network Manager:** [**metals.bbsrcnibb@durham.ac.uk**](mailto:metals.bbsrcnibb@durham.ac.uk)

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