|  |
| --- |
| **E3B: Metals in Biology BBSRC NIBB****Collaboration-Building Workshop Fund Application Form** |
| **APPLICATION FORM TO BE COMPLETED BY ACADEMIC ORGANISING WORKSHOP** |
| **Please read the** [**guidelines**](https://mib-nibb.webspace.durham.ac.uk/wp-content/uploads/sites/56/2022/08/Collaboration-building-workshop-fund-operational-guidelines-v3.pdf) **of the call****[ ]** I confirm that I have read and agree to the above guidelines (double click on the box then click ‘checked’ under ‘default value’ on the dialog box that appears) |
| **Please read the BBSRC Research Grants** [**eligible for BBSRC funding**](https://bbsrc.ukri.org/documents/grants-guide/) **(section 3)** [ ]  I confirm that I am eligible for BBSRC funding (double click on the box then click ‘checked’ under ‘default value’ on the dialog box that appears) |
| **Please confirm that you are a member of the E3B: Metals in Biology Network. You can join by completing** [**this membership form**](https://mib-nibb.webspace.durham.ac.uk/join-us/)(*all workshop participants will need to join the Network*)[ ]  I confirm that I am a member of the Network(double click on the box then click ‘checked’ under ‘default value’ on the dialog box that appears) |
| **1. Applicant Details** |
| **Academic Details***Academic must be* [***eligible for BBSRC funding***](https://bbsrc.ukri.org/documents/grants-guide/) ***(section 3)*** *and be*[***a member of the E3B: Metals in Biology Network***](https://mib-nibb.webspace.durham.ac.uk/join-us/)*.* |
| **Name of academic** **(title, first name, surname)** |  |
| **Institution** |  |
| **Email address** |  |
| **2. Workshop Details**  |
| **Title** |  |
| **Proposed start date** |  |
| **Proposed end date** |  |
| **Proposed venue** |  |
| **Description (max 250 words)***Please provide a brief description of ultimate industrial product(s) and what challenges need to be overcome. Include scheme(s) to which the academia-industry team intend submitting application(s) and a sentence describing how the project fits the remit of industrial biotechnology and bioenergy as defined by the BBSRC “The use of biological resources for producing and processing materials, chemicals and energy”. Ensure the connection with* [*remit of the Network*](https://mib-nibb.webspace.durham.ac.uk/aims-remit/) *is obvious.*  |
|  |
| **Proposed participants list (name/institution)** *Participants are defined as individuals both speaking and actively participating in the workshop. This need not be a complete list at the application stage. All participants (10 maximum) need to join the Network by completing* [*this membership form*](https://mib-nibb.webspace.durham.ac.uk/join-us/) *and must include representatives from Industry based in the UK.*  |
|  |
| **4. Financial Details** |
| *Please provide an estimated cost of the collaboration-building workshop with industry (10 participants maximum). The Network will reimburse the applicants institution (up to £5K) after the event on submission of a claim form and receipts. The applicant should send a completed* [*expenses claim form*](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fmib-nibb.webspace.durham.ac.uk%2Fwp-content%2Fuploads%2Fsites%2F56%2F2022%2F02%2FExpenses-claim-form_Collaboration-Building-Workshop-Fund_E3B_Metals-in-Biology-BBSRC-NIBB.docx&wdOrigin=BROWSELINK) *to the Network Manager:* *metals.bbsrcnibb@durham.ac.uk**.*  |
| **1. Travel for participants (£)** *(available to individuals who both speak and actively participate in the workshop)*  |  |
| **2. Costs associated with venue (£)***(eg venue and equipment hire, catering, overnight accommodation)* |  |
| **5. Privacy Notice** |
| **Privacy notice**: Please read the [E3B: Metals in Biology Network privacy notice](https://mib-nibb.webspace.durham.ac.uk/2020/09/01/privacy-notice/). The information you provide will only be used by Durham University and the University of Kent for the purpose of the collaboration building workshop fund for the E3B: Metals in Biology Network. By providing your information you are consenting to its use for this purpose. Durham University and University of Kent carries out the processing of personal data in accordance with the [UK Data Protection Act 1998/General Data Protection Regulation (GDPR)](https://ico.org.uk/)  |

**The completed application form should be emailed to the Network Manager:** **metals.bbsrcnibb@durham.ac.uk**

****